Fall 2023 Enrollment Dates

Wednesday, July 19th at 8:00am	Registration opens
Monday, August 28th	Classes begin
Monday, August 28th – Friday, September 1st	Late registration
Monday, August 28th – Wednesday, September 13th	Add/Drop
Wednesday, September 13th	Census day
Friday, November 17th	Withdrawal deadline with "W"

Spring 2024 Enrollment Dates

Wednesday, November 15th at 8:00am	Registration opens
Monday, January 8th	Classes begin
Monday, January 8th – Friday, January 12th	Late registration
Monday, January 8th – Wednesday, January 24th	Add/Drop
Wednesday, January 24th	Census day
Friday, April 5th	Withdrawal deadline with "W"

Important Note: ITV courses will have a separate section for each campus. You must register for the section number that corresponds with your campus location, listed below:

Campus	Houston	Austin	Brownsville	Dallas	El Paso	San Antonio
Section Numbers	100-199	200-299	300-399	400-499	500-599	600-699

Online courses and independent study, practicum, thesis, and dissertation courses are open to students on all campuses.

Class Search & Registration in myUTH

For more detailed instructions with screenshots, please view the myUTH Step-by-Step Registration Guide.

1. Log in to myUTH: https://my.uth.tmc.edu/
2. Click on the '**Manage Classes & Registration**' tile.
3. Select '**Class Search and Enroll**' on the left-hand side menu.
4. Enter the catalog number or class number in the '**Search for Classes**' field.
5. Select the course with the correct prefix, catalog number, and course title.

6. Select the section you would like to enroll in.
    (*To view more information about a specific section, click on the blue link that states* 'Lecture Class# ----, Section# ---'.)

7. Review the course information for accuracy and click '**Next**' at the top right corner of the screen.

8. If a permission code is required for the course, enter it in the '**Permission Number**' field. Otherwise, leave this field blank. Click '**Accept**'.

9. If you are ready to enroll, select the option to '**Enroll**' and then click '**Next**' at the top right of the screen.

10. Review your course selections and click '**Submit**'.

11. A dialog box will appear. Click '**Yes**' to finish enrolling.

12. Click on '**View My Classes**' on the left-hand side menu to confirm you are enrolled in the correct courses.

Permission Codes

▪ You can check if a course requires a permission code by checking under the '**Permission Required**' column on the interactive class schedule.

▪ If a course requires a permission code, students will request a permission code directly through our newly-designed Permission Code Portal. Students can access this portal by selecting the 'Request Permission Code' button for an individual course on the interactive class schedule. Watch our 'How to request a permission code' tutorial for a demo!

▪ If a course does not require a permission code, leave the '**Permission Number**' field *blank* and proceed to the next step of enrollment.

Relevant Links

Course Schedule & Syllabi webpage | myUTH Step-by-Step Registration Guide | Interactive Class Schedule

SPH Academic Calendar | Course Catalogs | Degree Planners | Certificate Planners

Questions?

Please contact SPHCourseSchedule@uth.tmc.edu.