Registration Dates & Information

#UTHealth Houston School of Public Health

Academic Year 2024-2025

Fall 2024 Enrollment Dates				
Wednesday, July 10 th at 8:00am	Registration opens			
Monday, August 26 th	Classes begin			
Monday, August 26 th – Friday, August 30 th	Late registration			
Monday, August 26 th – Wednesday, September 11 th	Add/Drop			
Wednesday, September 11 th	Census day			
Friday, November 15 th	Withdrawal deadline with "W"			

Spring 2025 Enrollment Dates					
Wednesday, November 13 th at 8:00am	Registration opens				
Monday, January 13 th	Classes begin				
Monday, January 13 th – Friday, January 17 th	Late registration				
Monday, January 13 th – Wednesday, January 29 th	Add/Drop				
Wednesday, January 29 th	Census day				
Friday, April 11 th	Withdrawal deadline with "W"				

Summer 2025 Enrollment Dates – 12-Week & 6-Week-1 Sessions

Wednesday, April 9 th at 8:00am	Registration opens
Monday, May 19 th	Classes begin
Monday, May 19 th – Thursday, May 22 th	Late registration
Monday, May 19 th – Thursday, May 22 th	Add/Drop
Thursday, May 22 th	Census day
Friday, June 13 th	Withdrawal deadline with "W" for 6W1
Monday, July 28 th	Withdrawal deadline with "W" for 12W

Summer 2025 Enrollment Dates – 6-Week-2 Session					
Monday, June 16 th at 8:00am	Registration opens				
Tuesday, July 1 st	Classes begin				
Tuesday, July 1 st – Monday, July 7 th	Late registration				
Tuesday, July 1 st – Monday, July 7 th	Add/Drop				
Monday, July 7 th	Census day				
Monday, July 28 th	Withdrawal deadline with "W"				

Important Note: ITV courses will have a separate section for each campus. You must register for the section number that corresponds with your campus location, listed below:

Campus	Houston	Austin	Brownsville	Dallas	El Paso	San Antonio	Online
Section Numbers	100-199	200-299	300-399	400-499	500-599	600-699	700-799

Online courses and independent study, practicum, thesis, and dissertation courses are open to students on all campuses.

Class Search & Registration in myUTH

For more detailed instructions with screenshots, please view the myUTH Step-by-Step Registration Guide.

- 1. Log in to myUTH: https://my.uth.tmc.edu/
- 2. Click on the 'Manage Classes & Registration' tile.
- 3. Select 'Class Search and Enroll' on the left-hand side menu.
- 4. Enter the catalog number or class number in the 'Search for Classes' field.
- 5. Select the course with the correct prefix, catalog number, and course title.
- Select the section you would like to enroll in.
 (To view more information about a specific section, click on the blue link that states 'Lecture Class# ----, Section# ----'.)
- 7. Review the course information for accuracy and click '**Next**' at the top right corner of the screen.
- 8. If a permission code is required for the course, enter it in the '**Permission Number**' field. Otherwise, leave this field blank. Click '**Accept**'.
- 9. If you are ready to enroll, select the option to 'Enroll' and then click 'Next' at the top right of the screen.
- 10. Review your course selections and click 'Submit'.
- 11. A dialog box will appear. Click 'Yes' to finish enrolling.
- 12. Click on 'View My Classes' on the left-hand side menu to confirm you are enrolled in the correct courses.

Permission Codes

- You can check if a course requires a permission code by checking under the 'Permission Required' column on the interactive class schedule.
- If a course requires a permission code, students will request a permission code directly through our newlydesigned Permission Code Portal. Students can access this portal by selecting the 'Request Permission Code' button for an individual course on the <u>interactive class schedule</u>. Watch our <u>'How to request a permission</u> <u>code'</u> tutorial for a demo!
- If a course does not require a permission code, leave the 'Permission Number' field <u>blank</u> and proceed to the next step of enrollment.

Relevant Links

Course Schedule & Syllabi webpage | myUTH Step-by-Step Registration Guide | Interactive Class Schedule

SPH Academic Calendar | Course Catalogs | Degree Planners | Certificate Planners

Questions?

Please contact <u>SPHCourseSchedule@uth.tmc.edu</u>.