

Independent Study Enrollment Form

Students are required to complete this form for each Independent Study course. The completed form is due to the Office of Academic Affairs and Student Services by the 12th class day for the semester of enrollment.

An independent study course is a curricular option for all students. This option allows students to work with their advisor or a faculty member to gain knowledge and skills that are not available through a preexisting course.

Name: _____ Student ID: _____ Semester of Enrollment: _____

Course: _____ Course Instructor: _____ Credits Enrolled: _____

For each semester credit hour of independent study, students are expected to complete 60 hours of work. Use the following chart to determine the credit hours for enrollment. Credit hours must be a whole number.

Credit Hours	Total Contact Hours	Contact Hours Required Per Week			
		Fall Semester, 15 weeks	Spring Semester, 15 weeks	Summer Session, 12 weeks	Summer Session, 6 weeks
1	15	1 hour per week	1 hour per week	1.25 hours per week	2.5 hours per week
2	30	2 hours per week	2 hours per week	2.5 hours per week	5 hours per week
3	45	3 hours per week	3 hours per week	3.75 hours per week	7.5 hours per week
4	60	4 hours per week	4 hours per week	5 hours per week	10 hours per week

I. Academic Goal or Purpose

Write a brief description of the knowledge and skills that you hope to learn through this Independent Study.

II. Learning Objectives

List learning objectives by using broad statements describing what the student is going to achieve. Students must have at least one learning objective.

1. _____
2. _____
3. _____

III. Assessment Methods

Develop a plan for the activities or assignments and their anticipated completion dates throughout the semester. Activities and assignments should relate to the achievement of the learning objectives listed above.

Activity/Assignment	Anticipated Date of Completion	Additional Notes

Student, Printed

Student, Signature

Date

Course Instructor, Printed

Course Instructor, Signature

Date

Student Plan Code: _____