

Change of Major / Program / Non-Degree-Seeking Certificate Request

Current students may use this form to request a change of major, degree-seeking program, or non-degree-seeking certificate.

Instructions for this form:

1. Complete student and requested change information
2. Provide a goal statement in support of the requested change
3. Obtain advisor and department/campus approval prior to submission (*electronic signatures are accepted*)

Name: _____ Student ID: _____ Location: _____

Program: _____ Department: _____ Major: _____

Request Type: _____ Requested Start Term (semester & year): _____

Requested Major / Program / Non-Degree-Seeking Certificate: _____

Goal Statement:

Student, Printed _____ Student, Signature _____ Date _____

Current Faculty Advisor, Printed _____ Current Faculty Advisor, Signature _____ Date _____

Requested Faculty Advisor, Printed (if different from above) _____ Requested Faculty Advisor, Signature (if different from above) _____ Date _____

Requested Campus Dean (if outside of Houston), Printed _____ Requested Campus Dean (if outside of Houston), Signature _____ Date _____

Requested Department Chair, Printed _____ Requested Department Chair, Signature _____ Date _____

Submit documents with signatures to:
Office of Academic Affairs and Student Services (SPHStudentRecords@uth.tmc.edu)

Office Use Only:

Office of Academic Affairs Representative, Printed _____ Office of Academic Affairs, Signature _____ Date _____
Plan Code: _____