

Change of Major / Program / Non-Degree-Seeking Certificate Request

Current students may use this form to request a change of major, degree-seeking program, or non-degree-seeking certificate.

Instructions for this form:

1. Complete student and requested change information
2. Provide a goal statement in support of the requested change
3. Obtain advisor and department/campus approval prior to submission (*electronic signatures are accepted*)

Name: _____ Student ID: _____ Location: _____

Program: Department: Major:

Request Type: Requested Start Term (semester & year):

Requested Major / Program / Non-Degree-Seeking Certificate:

Goal Statement:

Student, Printed

Student, Signature

Date

Current Faculty Advisor, Printed

Current Faculty Advisor, Signature

Date

Requested Faculty Advisor, Printed (if different from above)

Requested Faculty Advisor, Signature (if different from above)

Date

Requested Campus Dean (if outside of Houston), Printed

Requested Campus Dean (if outside of Houston), Signature

Date

Requested Department Chair, Printed

Requested Department Chair, Signature _____

Date

Submit documents with signatures to:
Office of Academic Affairs and Student Services (SPHStudentRecords@uth.tmc.edu)

Office Use Only:

Office of Academic Affairs Representative, Printed
Plan Code:

Office of Academic Affairs, Signature

Date _____